

HASTINGS GIRLS' HIGH SCHOOL NGĀ RAU HUIA O ĀKINA BOARD OF TRUSTEES MEETING				
<b>Date:</b>	Wednesday 2 April 2025			
<b>Time:</b>	5:15pm			
<b>Location:</b>	HGHS Principals Office			
<b>Agenda</b>				
<b>1. Meeting opening</b>	<b>Minutes</b>	<b>Motion</b>	<b>Person Responsible</b>	<b>Seconded By</b>
1.1. Karakia	E te kaihangā Arahia mātou ki te whai i ngā huarahi o te tika, o te whakapono, o te tumanako me te aroha Ākina i a mātou kia whai i te mātauranga Ākina i a mātou ki te whai i te māramatanga Kia rere tika ngā Huia ki te panekiretanga Ko te poutokomanawa, ko te tuakiri Ko te whenua, te tūrangawaewae Aroha atu, aroha mai, tātou i a tātou katoa, Ākina, tukua!			
1.2. Present	Jo Husband, Sonya Lyndon (Secretary), Catherine Bentley, Lani Kawana, Amataga Iuli (by video), Candyce Keelan, Brendan Jones, Jesamine Te Huia			
1.3. Apologies	Moira Fomai			
1.4. Declaration of interests	Juliet Price, our Finance Manager, declared that she is currently hosting an international student. Please note that she is receiving a payment from the school in her capacity as a host parent.			

<b>2. For Approval</b>	<b>Minutes</b>	<b>Motion</b>	<b>Person Responsible</b>	<b>Seconded By</b>
2.1 Minutes of the previous meeting [Feb] - See below		Jo moved that the minutes of the previous meeting be accepted.		Candyce Keelan
2.2 Correspondence				
2.2.1 Inwards	The 10-Year Property Plan (10YPP) was presented for approval. Catherine provided an update following a recent meeting with the Ministry of Education. She noted that an earlier oversight had resulted in the school pool not being included in the original plan. This omission has since been identified and corrected.	Catherine moved that the 10YPP be approved.		Jo Husband
2.2.2 Outwards	None			
2.3 Finance Report	As at the end of February, 25% of the year has passed, with 20% of the annual budget spent. Of this, 12% of the operational budget and 12% of staffing costs have been used. The school is tracking well financially, with nothing out of the ordinary to note. It was acknowledged that spending is typically higher at the beginning of the year. The list of items of interest was reviewed, having already been discussed by the Finance Subcommittee, who were satisfied with the current financial position. Jo asked the Board if there were any questions. None were received.	Jo moved that the February finances be approved.		Catherine Bentley
Annual Financial Statements for year ending 31 December	Please read the attached report.			
Funding Request	None			

<p>2.4 Principals Report - See below, taken as read</p>	<p>The Big Day Out was held last week in coordination with Hastings Boys' High School. This event welcomed Year 8 students from local intermediates for a day of engaging activities and familiarisation. Feedback from attendees has been overwhelmingly positive.</p> <p>Today, we held our Endorsement Prizegiving – a new initiative developed in response to community feedback encouraging greater recognition of our academic achievers. We were honoured to have Dr Hena Dugh, a former student and now a doctor at Hawke's Bay Hospital, speak at the event. Student feedback has been very positive, with many expressing how much they enjoyed hearing from Hena. We hope to invite more alumni in future to share their journeys and inspire our students.</p> <p>Next week, Evaluation Associates will be visiting to review the progress of our Literacy and Numeracy initiatives. Catherine believes they will be pleased with the systems and supports currently in place.</p> <p>Catherine Wedd, National MP, also visited the school to discuss the Lunches in Schools programme. She was highly impressed by the school environment, the students, their presentation, and the quality of our lunch offerings.</p> <p>Additionally, Jo shared feedback received from Mahora School, who are loving the lunches we provide to them.</p>	<p>Catherine moved that her Principals report be accepted.</p>		<p>Jesamine Te Huia</p>
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<p>Te Kanorautanga (Learners are achieving excellent and equitable educational Outcomes) - Shaping Teacher Capacity - Curriculum enrichment - Strengthening structures and Systems</p>	<p>New senior courses are well underway, with early feedback indicating that senior students are, in general, focused and engaged in their learning. This reflects the positive impact of recent curriculum developments and targeted teaching strategies.</p> <p>A particularly exciting development is the significant increase in the number of students opting to study Scholarship in subjects such as Biology, English, Physical Education, Art, Photography, Te Reo Māori, and Geography. This surge in interest is a testament to the growing academic ambition within our senior school and the strength of our subject offerings.</p> <p>To support these students, we have contracted Libby Hooper, an experienced teacher of Scholarship English and Physical Education, to work one day per week with nine students. This dedicated Scholarship mentoring is a first for our kura and represents a major step in fostering high achievement. We anticipate that this initiative will positively impact our overall endorsement rates for Year 13 students.</p> <p>In addition to academic enrichment, extracurricular opportunities continue to thrive. Programs such as debating, chess, and robotics are well underway, providing students with critical thinking and problem-solving skills that extend beyond the classroom. These initiatives contribute to a holistic approach to education, ensuring that our students are not only achieving academically but also developing a broad range of competencies essential for their future success.</p> <p>The first round of senior reporting was completed last week, with learning conferences scheduled for later this week. This is an area we are keen to grow as we know that the closer we work with whānau the greater the chance of success for the student.</p>			
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<p>Te Tuakiritanga (Learners and whānau tell us they see and feel their identity, language and culture on a daily basis) - collaborative community partnerships - enhancing Ākina coach capacity - Strengthening Relationships with Whānau</p>	<p>Students have now set their academic goals for the year, and our Year 9 and 10 students remain focused on living the school values in their everyday interactions. Across all levels, students are well settled, with our Year 13 cohort stepping up as role models, exemplifying what it means to live and breathe our school values. Their leadership has had a visible impact on the school culture, reinforcing a positive and supportive learning environment.</p> <p>Our senior student leaders are demonstrating exceptional enthusiasm, bringing fresh and innovative ideas to their roles. Recognising the importance of nurturing leadership skills at an earlier stage, we are excited to introduce the Year 10 Junior Leaders program in Term 2. This initiative will provide junior students with meaningful opportunities to serve their peers and develop leadership skills through school-wide activities and responsibilities.</p> <p>The next stage of our marketing strategy is well underway, with a focus on increasing media presence and reinforcing our school's visibility within the community. New signage at the school gate is being introduced to reflect our evolving identity and ensure that visitors, whānau, and prospective students are welcomed into a space that proudly represents our values and aspirations.</p> <p>Over the last few days we have celebrated both Holi festival with a colour run and St Patrick's Day with a Green Day. Both these events support the community feedback we received that we need to celebrate more cultures in this space.</p>			
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Kaitiakitanga (Learners as guardians of our past, present and future) - Building Leadership Capacity, Establishing a Hub based Junior Curriculum	<p>Our refined Junior Hubs are now well underway, with the separate Year 9 and 10 structures receiving positive feedback. Year 10 students, in particular, have settled extremely well, embracing the new structure and expectations.</p> <p>Our Literacy and Numeracy Action Group has been meeting regularly to enhance junior learning outcomes. From Term 2, we will introduce a structured approach to literacy and numeracy across all junior classes. This will include:</p> <p>A shared book initiative, led by the Social Sciences Department, with the library team establishing a dedicated collection for staff to use.</p> <p>Structured writing programs, developed and implemented by the English Department to strengthen students' writing skills.</p> <p>Numeracy-focused activities, designed by the Mathematics Department, which will be incorporated into Ākina time to provide additional support.</p> <p>To ensure the effectiveness of these initiatives, we are developing a comprehensive database to map literacy, numeracy, and curriculum progress. This data-driven approach will help track student achievement and inform future strategies for continued improvement.</p>			
2.5 Policies for review	No information available at tonight's meeting.			

3. General Business	Minutes	Motion	Person Responsible	Seconded By
Elections	Planning for the 2025 Board Elections needs to begin. Sonya will investigate external providers who can manage digital elections and act as the Returning Officer. She will present recommendations to the Board at the next meeting.			
Health and Safety Report	Please read the attached report. The Board discussed the current EOTC (Education Outside the Classroom) process. It was agreed that the Health and Safety Sub Committee will undertake a review of the associated resources and procedures. This will include surveying staff to gather feedback on the usability and effectiveness of the current system.	Catherine moved that the Health and Safety Report be accepted.		Jo Husband
Attendance report	The Board inquired about current attendance trends. Catherine reported that attendance is improving. The Board has requested a termly update going forward, which Catherine has agreed to provide.			
In-Committee		J Husband moved that the meeting go In Committee at 6.00pm and that that the public be excluded under Section 48 of the Local Government Official Information and Meetings Act 1987 because the Board wishes to discuss personnel or financially sensitive matters and for reasons that discussion of these matters in public would infringe the privacy of a natural person under Section 9(2)(a) of the Official Information Act 1982.		Jo Husband
In-Committee		J Husband moved that the meeting go out of Committee at 6.21pm.		Jo Husband

4. Meeting closure	Minutes	Motion	Person Responsible	Seconded By
Finish and date of next meeting	There being no further business, the meeting closed at 6.26pm. The next meeting will be held on 7 May 2025 at 5.15pm.			
Closing karakia	<p>E te kaihangā</p> <p>Kua arahia koe i a mātau ki te whai i ngā huarahi tika</p> <p>Kua tū tapatahi, kua mahi tahi mātau,</p> <p>Kia oho te pitomata.</p> <p>Kua Ākina i a mātau kia whai i te mātauranga,</p> <p>i te māramatanga.</p> <p>Kia rere tika mātau ki te panekiretanga.</p> <p>Kua tūwhitia te hopo, kua mairangitia te angitū.</p> <p>Kua mutu ā mātau mahi i tēnei rā</p> <p>Manaakitia mai i a mātau kia hoki pai atu ki te kāinga.</p> <p>Aroha atu, Aroha mai, tātou i a tātou katoa</p> <p>Ākina tukua!</p>			