

August							
Date:	24 August 2022						
Time:	5.21pm						
Location:	HGHS Principals Office						
Minutes							
1. Meeting opening	Details	Person Responsible	Seconded	Motion	Action	Date Due	
1.1. Karakia	Kia hora te marino Kia whakapapa pounamu te moana Hei huarahi mā tātou i te rangi nei Aroha atu, aroha mai Tātou i a tātou katoa Hui e! Taiki e!						
General Business	Jo gave Anna and Amataga speaking rights for the meeting.						
1.2. Present	Jo Husband, Catherine Bentley, Jesamine Te Huia, Helen Gallagher, Anna Vignolini, Amataga Iuli, Bianca Ching, Monique Goodson						
1.3. Apologies	None						
1.4. Declaration of interests	None						
2. For Discussion	Details	Person Responsible	Seconded	Motion	Action	Date Due	
2.1 Strategic Plan Project	Amataga and Catherine caught up with Sally on Tuesday. Amataga explained to the new members of the Board, that Sally has been brought on to start the strategic plan project. Due to Covid it had been parked, but we are now in the action stage. Sally came to the meeting with Catherine and Amataga with final documents for the Board on the plan on what we will be done next, including the questions that we will be asking our stakeholders. Sally will come to the September Board meeting to begin the process.	Jo Husband	Catherine Bentley	Moved that Amataga continues to lead the strategic plan project.			
2.2 Board Elections	The Board agreed to Co-opt members into the 2 casual roles. A notice will be posted in the pānui.	Jo Husband	Monique	Moved that Amataga and Anna are co-opted members of the Board.			
	Board representation at the monthly Finance meeting	Jo Husband	Monique	Moved that Anna is the Board representative at monthly finance meeting with Catherine and Juliet. members of the board.			
	Board representation as a Pastoral Committee. Some discussion as to where an appropriate touch point would be with in the existing school meeting structure. The Board felt that the hauora meeting, which is held once a term, would be a good meeting to attend. Jess and Helen expressed interest in this role.	Catherine Bentley				Catherine to ask Amanda if two Board members can attend the quarterly hauora meeting	26/08/22
	Health, Safety and Well-being Committee meetings	Jo Husband	Catherine Bentley	Moved that Anna, is the Board Representative at the quarterly Health, Safety and Well-being Committee.			
	Personnel Committee meetings	Jo Husband	Catherine Bentley	Moved that Jo and Jesamine, are the Board Representatives on the Personnel Committee.			
	Board Secretary vacancy. Jo has asked Sonya to stay on in the Secretary role, and offered to make the role a paid position. Sonya has agreed, to stay on a secretary this year and will review this decision in the new year.						
3. For Approval	Details	Person Responsible	Seconded	Motion	Action	Date Due	
3.1a Minutes of the previous meeting [August 2022] - See below		Jo Husband	Catherine Bentley	Move that the minutes of the last meeting on 17 August, be approved.			
3.1b Minutes of the previous meeting [July 2022] - See below		Jo Husband	Catherine Bentley	Move that the minutes of the last meeting on 27 July, be approved.			
3.2 Correspondence		Catherine Bentley	Jo Husband	Move that Karen's request for leave, to take a sabbatical in 2023 be approved.			
3.3 Finance Report - Verbal update - Governance Reports attached	Jo gave a brief overview of the schools finance. No items of significance, that are unjustified. Everything is tracking very nicely. Forecasted spending is sitting at 50% or under, where it should be for halfway through the year. All small payments under \$1000 are explained and reasonable.	Jo Husband	jesaminetehuia@gmail	Move that the finance be accepted for the Management report 30 June.			

3.4 Principals Report - See below, taken as read	Catherine meet with Rob at Hastings Boys' this week regarding a few things. As we have contracted new Kapa Haka tutors, Catherine has offered Rob the opportunity for HBHS to join us in Term 4 this year, at the after school practice time. Catherine asked Rob if he would like his boys to come to HGHS next year to do the Police course on Fridays. Our Samoan Teacher has resigned, so Catherine spoke to Rob about our girls going to HBHS for Senior Samoan. Rob and Catherine thought a junior social would be a good incentive to get students to school, as they can only attend if they have good attendance. Catherine meet with Chrissy Hapi and Tim White around the Curriculum Refresh, which gave Tim and Catherine some good feedback to take back to the Curriculum team.	Catherine Bentley		Move that the Principals Report be accept Report		
Overview and Vision						
Te Kanorautanga (Learners are achieving excellent and equitable educational Outcomes) - Shaping Teacher Capacity - Curriculum enrichment - Strengthening structures and Systems	Attendance continues to be one of our greatest barriers to student achievement. Since the announcement of a Senior Ball with expectations of attendance and engagement for eligibility, there has been some increase. We are looking ahead to next year and strategies we can put in place to develop healthy attendance habits with our new Year 9's. One example was at our Open Evening where we worked with Heretaunga Intermediate to identify potentially difficult to engage students. Our Youth Worker and School Counsellor picked the students up from school, supported them throughout Open Evening, and then dropped them home, where they were able to make connections with whānau. Over the next few months the Youth Worker will continue to offer support with uniform, and transition. Our academic tracking processes continue to be refined. House Deans are triaging the most at risk with Ākina coaches working closely with all other students. This had led to an iteration of our Ākina groups for next year, where Juniors will stay in their Hub whānau with a focus on whanaungatanga, whereas senior students will work with staff skilled in tracking and monitoring academic achievement. Next week we have literacy and numeracy staff coming into to start intensive catch up sessions with students requiring further support in NCEA Level 1. Jim Hogan, our Numeracy PLD Advisor, has analysed our current Year 9 numeracy data. HGHS is the only school he is currently working with that has made good progress in the 2022 school year in spite of the ongoing challenges of COVID. Our HOD puts this down to many factors, with the most influential being the Junior Hubs, where students feel secure in their learning.					
Te Tuakiritanga (Learners and whānau tell us they see and feel their identity, language and culture on a daily basis) - collaborative community partnerships - enhancing Ākina coach capacity - Strengthening Relationships with Whānau	<p>Our students and staff are currently focused on their preparations for the upcoming Performing Arts Festival. Our successful funding application means costumes, tickets and venue costs will be completely covered. This will now be a free event for our school whānau. We are continuing our search for a Kapa Haka tutor with a hui set up with potential Tutors on Friday. HGHS and HBHS have met and are committed to reconnecting in term 4. It is hoped that our new tutors will be long term and pick up the role of tutoring Te Rōpū Manu Huia. We have a group from Wairarapa visiting to explore the hub design and our place based curriculum as well as a hui planned with NKKI where Tim White and myself will share progress to date with the Curriculum Refresh. HGHS presented at the quarterly Equity Forum on the Curriculum Refresh and our ERO Pilot. HBSSPA have requested this also be presented in their forum later this term. Our Open Evening was a huge success. With key staff away on sick leave, Sonya Lyndon picked up the challenge and put together and outstanding night within a 10 day window. We have already given considerable thought to 2023, and have decided to engage the assistance of a Branding and Marketing expert to build a campaign for us. Included in part of this plan will be a HGHS hosted conference for Kiako and Tumuaki from our COL and contributing schools. Nga Awa hosted Futureplay, a career exploration day for our year 9-11's. Feedback from both students and staff was extremely positive. It is more important than ever in these challenging times, that we create opportunity for students to be able to look ahead and see a positive future for themselves. Hui & Reporting Summary</p> <p>Both the senior and junior hui provided an opportunity for whānau to come in and meet their students' subject teachers, rather than their Ākina Coaches. This was a new approach and to date, the feedback from staff has been very positive.</p> <p>For the Junior Whānau Hui, in particular, the format of hub staff hosting whānau together, as a group, was very well received. The focus was on reflecting on each girl's strengths from a holistic perspective in a 'round table' type discussion. The staff have expressed that they would like to continue in this format, though that more time with each student would be better. Also, because staff members teach across two or in rare cases, three hubs, there was some difficulty in getting all of the teachers in one place at one time.</p> <p>Aside from some concerns about the workload associated with recording student goals and reflections, and writing teacher comments, the feedback relating to this goal/reflection system for</p>					

Kiatiakitanga (Learners as guardians of our past, present and future) - Building Leadership Capacity, Establishing a Hub based Junior Curriculum	Collaborative planning is continuing throughout the term with the focus remaining firmly fixed on building out place based junior curriculum. The last few weeks we have been unpacking the most valued pedagogical tool of whanaungatanga. This will lead into how to incorporate student and whānau voice in our planning. Looking ahead to 2023, we anticipate we will have a considerable drop in our roll, as a result of senior students leaving for employment. We are currently working to manage our staffing well ahead of the end of year. Phil Hewes has been appointed our new school library manager and will start in his new position towards the end of this term. Marion Iosefo has resigned to take up employment in the private sector. Sapphire Mullany and Candyce Keelan have both accepted permanent positions with us as cross curricular specialists.					
3.5 HSW Sub-Committee	None					
3.6 Policies for review		Sonya Lyndon			Sonya to send out school docs	
4. General Business						
	None					
5. Meeting closure						
	There being no further business, the meeting closed at 6.15pm. The next meeting of the Board of Trustees will be held on Wednesday 21 September 2022 at 5.15pm. Following meetings will be on Thursday 27 October 2022 and Thursday 17 November at 5.15pm.					