

HASTINGS GIRLS' HIGH SCHOOL BOARD OF TRUSTEES MINUTES				
Date:	17 November 2022			
Time:	5.15pm			
Location:	HGHS Principals Office			
Agenda	Minutes			
1. Meeting opening	Details	Motion	Moved by	Seconded
1.1. Karakia	Kia hora te marino Kia whakapapa pounamu te moana Hei huarahi mā tātou i te rangi nei Aroha atu, aroha mai Tātou i a tātou katoa Hui e! Tāki e!			
1.2. Present	Jo Husband, Catherine Bentley, Jesamine Te Huia, Helen Gallagher, Anna Vignolini, Amataqa Iuli, Bianca Ching, Monique Goodson			
1.3. Apologies	None			
1.4. Declaration of interests	Catherine's niece Chelsea Karl is working at the school as a Teachers Aide			
2. For Discussion	Details	Motion	Moved by	Seconded
2.1 Strategic Plan Project	Invite Sally to a special meeting on the third monday of March.			
3. For Approval	Details	Motion	Moved by	Seconded
3.1 Minutes of the previous meeting (September 2022) - See below		Move that the minutes from the September meeting are accepted	Jo Husband	Catherine Bentley
3.2 Correspondence	Invitation to a property meeting. Sonya to circulate invitation.	Move that the inwards correspondence is accepted.	Jo Husband	Catherine Bentley
3.3 Finance Report - Verbal update - Governance Reports attached	The budget is looking health, and will be ending the year in deficit. No surprised.	Move that the governance report from the September is accepted	Anna Vignolini	Jo Husband
	The Finance committee proposed that the school purchase another school vehicle, to replace the "school car" which the Principal drives. The proposal is to purchase a Mitsubishi 2022 Outlander (7 seater) and keep the old school car. Change the branding on the old car, so that it is more discrete, and we use that vehicle for attendance purposes to get students to school.	Move that we purchase a 2022 Mitsubishi Outlander in this financial year, including a service plan.	Catherine Bentley	Jo Husband
	Purpose that we keep the old school car. Change the branding, so that it is more discrete, and we use that vehicle for attendance purposes to get students to school.	Move that we retain the current vehicle and rebrand it, so that it is fit for purpose.	Catherine Bentley	Anna Vignolini
2023 draft budget	The Board approved the funding for the structured literacy and Youth Workers roles. This will improve our available funds position and the movement for the year. We also will use the \$20k Prime Ministers Excellence prize money into the available funds to create a new sign as our electronic one is broken and is too expensive to repair. This will mean that we will break even at the end of 2023. We are predicting at \$50k profit from the Mahora School lunches. The Board reviewed the capital items. Discussion regarding the replacement of broken projectors. Until our PB4L is fixed and the wireless internet works properly, then we can continue to purchase tvs. Discussion regarding the issuing of student devices. Juniors will not be able to take school devices home. We will start with not allowing Seniors to take them home either, but this will be reviewed. Catherine to ask Juliet, where the cyclical maintenance money is. Where is it coming in and going out?	Move that the draft budget for 2023 be accepted, on the proviso that the cyclical money is included by Juliet.	Anna Vignolini	Jesamine Te Huia
2023 draft budget	There is no money in the budget for cyclical maintenance. The Board felt that the funds would be in the budget somewhere else, however, they would like clarification. Catherine to ask Juliet, where the cyclical maintenance money is. Where is it coming in and going out?		Catherine Bentley	
3.4 Principals Report - See below, taken as read				
Te Kanorautanga (Learners are achieving excellent and equitable educational Outcomes) - Shaping Teacher Capacity - Curriculum enrichment - Strengthening structures and Systems	We are currently well underway with our planning for 2023. Last week we had our Big Day Out, an important part of of transition plan for Year 8's coming into HGHS at the start of the year. The purpose of the day is give the students a 'real taste' of what it would be like for them next year, to help build familiarity. Our newly appointed student leaders were a huge support on the day. We have recently appointed two new permanent staff members - Sam Robinson and Carl Woodhams as teachers of History/Social Science and Science respectively. Jess Cross, currently working in our English Department has been appointed as our new HOD English, starting 2023.	Move that the Principals Report be accepted.	Catherine Bentley	Helen Gallagher
	Please also review the updated Bylaws for approval. Bianca to ask students what they would like to have as Year 13 priviledges	Move that the changes to the School Bylaws are approved, with spelling mistakes corrected, and are reviewed again in February 2023.	Catherine Bentley	Helen Gallagher
	We are currently tracking to have around 160 year 9's. Given we have an ever increasing number of out of zone students wanting to join us, I recommend the Board reconsider the current limit of 85 students permitted from out of zone.	Move that the number of out of zones students increases to 100 students from 2023.	Catherine Bentley	Jesamine Te Huia
Kiatiakitanga (Learners as guardians of our past, present and future) - Building Leadership Capacity, Establishing a Hub based Junior Curriculum	Staff are currently in the early phases of planning curriculum for term 1 2023. The big idea is Belonging. As part of the curriculum, week three we are planning for Hubs to have their noho. We have 12 hubs next year. In response to student selection Exploring the Great Outdoors has doubled in numbers and so we have decided to offer two hubs through this lens. Other hubs such as Being a Kaitiaki and Shaping Stories will not be running next year. It is important that where possible we remain flexible with the hubs we have on offer			
Te Tuakiritanga (Learners and whānau tell us they see and feel their identity, language and culture on a daily basis) - collaborative community partnerships - enhancing Akina coach capacity - Strengthening Relationships with Whānau	Next year, as we focus on rebuilding the sense of community across and beyond the kura, we will be taking a more strategic approach and utilizing opportunities to connect with others. A recent example of how this can be achieved was through our Ki o Rahi tournament which two of our Junior Hubs hosted. 250 students from across our Kahui Ako joined us for a tournament. This was a huge success and one which we hope to make an annual event. Our young leaders were incredible. This was an authentic opportunity for us to strengthen relationships within and beyond. Later this month, the Senior Leadership Team will be finalising our new annual plan of events - including a bigger than ever number of House Events. Our work as part of the collaboration with ERO and NKII is now gathering momentum with the hope that we will be well underway with our evaluative process from the start of next year. We have recently had two requests through the Official Informations Act.			
3.6 Policies for review				
4. General Business	Details	Motion	Moved by	Seconded
Health & Safety Meeting	The Board have requested that they are given monthly updates from Christian on serious incidents such as Lock downs, break ins, and updates on the emergency procedures.		Anna Vignolini	
Student Rep	Bianca asked what the expectations are on her as Board Students Rep. The Board clarified that she did not need to do a formal report, but rather be a active member of the committee.		Bianca Ching	
Whakawhanaungatanga with the Kapa Haka Students, Tutors and Whanau	The whanau day at Ocean Spa was a great start to growing relationships.		Jesamine Te Huia	
HGHS Kapa Haka	We have recently had a whanau hui that included HBHS, to discuss the possibility of once again joining together. Such a positive meeting, everyone is looking forward to working towards regionals and hopefully nationals. Jesamine asked if there could be more staff present at kapa haka practices. Catherine explained that normally there would be two staff at practices, (one from HGHS and HBHS).		Jesamine Te Huia	

Senior School Trip	Bianca asked if there was a possibility of more trips for the Seniors, because they have missed out on so much because of COVID. Catherine said that there will start to be more senior trips relating to their subjects, however, it is all related to curriculum, and we can't do any trips that aren't.		Bianca Ching	
Board Xmas lunch	28 November or 15 December			
Staff work do	13 December			
5. Meeting closure	Details	Motion	Moved by	Seconded
	There being no further business, the meeting closed at 7.24pm. The next meeting of the Board of Trustees will be Wednesday 15 February 2023.		Jo Husband	