

HASTINGS GIRLS' HIGH SCHOOL BOARD OF TRUSTEES MEETING MINUTES

Date:	Wednesday 25 October 2023			
Time:	5:15pm			
Location:	HGHS Principals Office			
AGENDA				
1. Meeting opening	Minutes	MOTION	Person Responsible	Seconded by
1.1. Karakia	E te kaihanga Arahia mātou ki te whai i ngā huarahi o te tika, o te whakapono, o te tumanako me te aroha Ākina i a mātou kia whai i te mātauranga Ākina i a mātou ki te whai i te māramatanga Kia rere tika ngā Huia ki te panekiretanga Ko te poutokomanawa, ko te tuakiri Ko te whenua, te tūrangawaewae Aroha atu, aroha mai, tātou i a tātou katoa, Ākina, tukua!			
1.2. Present	Jo Husband (Chair), Catherine Bentley (Principal), Anna Vignolini, Amy O'Connor, Andi de la Porte (Secretary), Bianca Ching, Jesamine Te Huia, Monique Goodson, Tahatera Apatu			
1.3. Apologies	Amataga luli,			
1.4. Declaration of interests	none			
2. For Discussion	Minutes	MOTION	Person Responsible	Seconded by
	Introductions for New Student Rep Ta (Tahatera)			
2.1 Strategic Plan Project	Draft copies of the Strategic plan are attached. Please read closely ready to discuss and give feedback.	Strategic Plan presented to Board - Students - continue to grow culture - Staff - continue journey - Whānau – continue journey and grow culture All to settle on suite of values to maintain respect / self respect / integrity which will be valid for the next 3 years. Individuals coming together to make decisions for greater good. Team are working hard to equip all students to achieve all levels and deliver achievement standards.	Catherine Bentley	Jo Husband
2.2 Health & Safety	Request for Christian to provide an update.		Catherine Bentley	
3. For Approval	Minutes	MOTION	Person Responsible	Seconded by
3.1 Minutes of the previous meeting [September 2023] - See below		Move that the minutes from the September meeting are accepted	Jo Husband	Amy O'Connor
3.2 Correspondence			Jo Husband	
3.2.1 Inwards	No inwards correspondence received by the Board			
3.2.2 Outwards	No outwards correspondence sent by the Board			
3.3 Finance Report	Please find attached a copy of the August financials Tracking well – 77% income in and 69% expenses out – Surplus to date. All graphs looking good and should be within budget at the end of the year Financial report motion to accept	Move that the governance report from the September is accepted	Anna Vignolini	Jesamine Te Huia
3.4 Principals Report - See below, taken as read	All interconnected – see attachment row 72 Priority 5 follows through to Priority 6 which Catherine is working on. Goal: Continuous pursuit of excellence Hui with Board to confirm all. To come up with a strategic plan to increase numbers. -Hire someone to speak to whānau and find out what is required for their daughters -Change when we have Open Evening -Think about new branding and communicating to community that we will create a space where our students can create their own story at HGHS -Send our student to intermediates and letting them tell their stories and journeys -Continue to gather data	Move that the Principals Report be accepted	Catherine Bentley	Jo MacDonald
Te Kanorautanga (Learners are achieving excellent and equitable educational Outcomes) - Shaping Teacher Capacity - Curriculum enrichment - Strengthening structures and Systems	Our tracking and monitoring is gaining momentum with the official NCEA study leave fast approaching. At this stage our students appear to be better positioned for this time of year, than they have been for the last few years. Our Year 11's in particular are making great progress, considering their entire junior school years were disrupted with COVID. Our Ākina coaches are working closely with senior students to ensure they achieve their best possible learning outcomes. We are underway in our project to build next year's timetable. This is a huge project, led by Monique Goodson, Robyn Fargher and Ev Leef. We are excited with the strong interest in a couple of new senior courses on offer for next year. We have received Amy Moli and Kate Pullen's resignations. Amy has won a position at the MOE as a led for NCEA changes across the region. Kate has decided to return home in New Plymouth and seek a job out of teaching. We are incredibly grateful for the leadership Amy has provided, particularly in the Pasifika space. She has been instrumental in the transformation of our kura for pasifika ākonga and their aiga.			

 29/10/23

Te Tuakiritanga (Learners and whānau tell us they see and feel their identity, language and culture on a daily basis) - collaborative community partnerships - enhancing Ākina coach capacity - Strengthening Relationships with Whānau	Our leadership team recently attended a further hui hosted by ERO and NKII regarding the next steps in our evaluation process. NKII have confirmed their inquiry question and as a group we have agreed that the first part of the process will be reviewing Priority 5 (draft copy attached). The date set aside for their visit is 19-23 February, they will be with us for five days. The SLT will work to draft out a schedule for the week to ensure we have opportunity for all voices to be heard. At this stage, it looks as if our enrolments into Year 9 next year are well below that which we had expected. This is due to multiple factors, many which are beyond our control this an issue being experience across the region. We are in the process of planning a new marketing plan which will capture voice from our potential stakeholders and hopefully provide clarity around our next steps. We are currently collaborating with ERO on a Case Study project. This followed a recommendation from NKII that our voice be heard in relation to whānau and iwi engagement.			
Kaitiakitanga (Learners as guardians of our past, present and future) - Building Leadership Capacity, Establishing a Hub based Junior Curriculum	Candyce Keelan our TIC Māori is currently in Europe attending an exhibition where her art work has selected by NKII to be exhibited. Last week we awarded a record number of Ākina badges to students in recognition of regular attendance and involvement in extracurricular or service activities. This was followed up by the announcement of our new student leaders for 2024. Our current leaders have done a fabulous job of helping rebuild the school community (following COVID) through leadership of multiple events across the school year.	Hui with Board to confirm all.	Catherine Bentley	Monique Goodson
3.5 Policies for review	Term 4 Policies Reviews Jo asked that Board Members please complete and read in their own time			
4. General Business	Minutes	MOTION	Person Responsible	Seconded by
	Police Vetting required for all Board Members. Catherine to ask Sonya to send police vetting forms to the Board members and submit for processing. Results will be returned in early 2024. Staff leaving at end of the year: Kate Pulen Amanda Greville – Semi Retiring Amy Moli – going to Ministry of Education Jess McNab Cotteral – going overseas Carl Gibbons – 6 month sabbatical		Catherine Bentley	
5. Meeting closure	Minutes	MOTION	Person Responsible	Seconded by
	There being no further business, the meeting closed at 6.50pm. The next Board meeting will be on 29th November and followed by an end of year dinner			
Closing karakia	Kia tau Kia tātou katoa Te atawhai o tō tātou Ariki o Ihu Karaiti Me te aroha o te Atua Me te whiwhinga tahitanga ki te wairua tapu Ake, ake, ake Āmine			

Handwritten signature and date: 29/11/23