



# Hastings Girls' High School

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## MINUTES OF THE HASTINGS GIRLS' HIGH SCHOOL BOARD OF TRUSTEES HELD AT 5.15 PM AT HASTINGS GIRLS' HIGH SCHOOL ON WEDNESDAY 19 JUNE 2019

### 1. Meeting Opening

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**1.1 Present:** C Dent (Chair), C Bentley (Principal), H Smith, G Russell, J Davis, A Vignolini, J Whaitiri, Emma Jenson (Staff Representative)

In Attendance: S Lyndon

**1.2 Apologies:** J Nijjar

**1.3 Declaration of Conflict of Interest(s):** None

**1.4 Welcome to new members**

### 2. Monitoring

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#### 2.1 Expert Presentation

2.1.1 Jan Garbutt presented to the Board as HOD of Technology. Grant asked Jan about Passion based learning. Jan explained how this is happening at HGHS. The teachers have seen great result and adjusted what they learnt in Term One in Term Two. Catherine explained that Jan has only been here 12 months and has been supportive of her team, and leading courageous change.

#### 2.2 Finance and audit report

2.2.1 Celia explained how the Financial reports are presented to the Board, and the responsibilities of the Finance Sub-committee.

The Finance Committee reports that HGHS are tracking well.

What happened with the surplus, it was a coding issue however, it was budgeted for.

Anna asked for the budget. Catherine said that it will be made available on the shared drive.

Anna asked what the reasons for the spike in property costs were. Catherine explained that we are now leasing devices for the students use.

Celia explained that the change from ASB to ANZ has not been successful. Catherine and Juliet are going to speak to ANZ, and if necessary we will move back to ASB.

**Motion:** Finance Report accepted

**Moved:** Celia Dent

**Seconded:** Jackie Davies

**Carried**

#### 2.3 Student Report

2.3.1 Student rep not in attendance. Celia explained who Jasmeen was to the BOT new members and how she reports back to the Board.

## 2.4 Staff report

2.4.1 Pacific Fono was successful. Supported by the school as we try to engage more with our community. The team will present their feedback to the staff and then Emma will report back to the Board. Emma asked the Board to attend the Fia Fia night on 28 June. There is a gold coin donation, to support the parent who does all of the catering. Big Sing was really successful for the three groups that went. Kapa Haka have qualified for Regionals. Hairspray next week - tickets for sale at reception. Hannah asked how the staff were at the moment and Emma reported that they were good. Celia asked Emma to report back to staff that the Board would be putting on a breakfast for all staff on Tuesday 2 July between 8.00-8.50am, with the Board in attendance.

## 2.5 Principals report

2.5.1 Anna asked if we were expecting a roll reduction and if that would have an effect on our staffing. Catherine explained that staffing is fixed by the MOE after the March return, then we forecast our actual needs in October for the following year. Following Catherine's presentation of the trial junior curriculum for 2020, Anna asked what other schools were already doing this style of learning. Catherine clarified that other schools are doing parts of this concept but we would be the first to do it in a more comprehensively robust way. Catherine explained that this will be our point of difference from other school and that we will be leaders in this area of education. That it is exciting but we need to package in a way that our parents can understand and support it. The MOE and Anne Milne have already meet with Catherine and are very supportive of the initiative. Emma reported that the majority of the staff are supportive. Catherine will be presenting the trial at the Open Evening in August. Hannah said that she is having trouble understanding how the day would look for the students in the hub and asked that the Board discuss this further. Catherine clarified that the logistics are for the school to work out and not for the Board to be concerned about, however, will continue to communicate and educate the Board on how it will work, so that they can better understand and support the trial.

**Motion:** Accept the Principals Report

**Moved:** Celia Dent

**Seconded:** Hannah Smith

**Carried**

## 3.1 Strategic Board Review

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3.1.1 Catherine has created a team drive with shared the information.

#### 4.1 Confirmation of Minutes

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**Motion:** Moved that the minutes of the previous meet be accepted.  
**Moved:** Catherine Bentley  
**Seconded:** Hannah Smith  
**Carried**

#### 4.2 Correspondence

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**Motion:**  
**Moved:**  
**Seconded:**  
**Carried**

#### 5.1 Preparation for next meeting

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5.1.1 Next meeting to be held on Wednesday 17 July is not a formal meeting. The Committee will review its structure, look at who fits best where and how the meetings will be run.

There being no further business, the meeting closed at 6.50 pm. The next meeting of the Board of Trustees will be held on Wednesday 21 August 2019 at 5.15pm.

Chairperson \_\_\_\_\_ Date \_\_\_\_\_