

Date:	21 September 2022			
Time:	5.23pm			
Location:	HGHS Principals Office			
Minutes				
1. Meeting opening				
1.1. Karakia	Kia hora te marino Kia whakapapa pounamu te moana Hei huarahi mā tātou i te rangi nei Aroha atu, aroha mai Tātou i a tātou katoa Hui e! Tāiki e!			
1.2. Present	Jo Husband, Catherine Bentley, Jesamine Te Huia, Helen Gallagher, Anna Vignolini, Amataga luli, Bianca Ching, Monique Goodson			
1.3. Apologies	None			
1.4. Declaration of interests	None			
2. For Discussion				
2.1 Strategic Plan Project				
3. For Approval				
	Details	Person Responsible	Seconded	Motion
3.1 Minutes of the previous meeting [August 2022] - See		Jo Husband	Amataga luli	Move that the minutes of the previous meeting be accepted
3.2 Correspondence	There is a nationwide literacy crisis. There are no plans for support in secondary schools. Part of our strategy is to train all our teachers in delivering literacy. Structured literacy is having a big impact. We need to triage our students and use structured literacy. We would like to train a experienced Teacher Aide in structured literacy this year in Term 4, and then implement the programme in 2023, targeting our junior students. General discussion about the data from the proposal, how the triaging may work and the costs associated. The costs maybe offset by a new fund that was announced today to support	Catherine Bentley	Jo Husband	Motion that the attached request to fund a structured literacy programme be accepted and trialed in 2023.
3.3 Finance Report - Verbal update - Governance Reports attached	We are now at 58% of the year. 66% income has come in and we have spent 56% of our budget. Everything is tracking well. We had budgeted on a \$80K over spent on teachers. We have over spent by \$68K. We are paying two teaching staff out of the Operations Budget, as they have been away. Recent changes by the MOE means that and we can not currently claim back long term sick leave, as we used to be able to do. This is now a cost that the school has to absorb. Items of significance, all covered by other funding.	Anna Vignolini	Jesamine Te Huia	Move that the July finance report be accepted.
3.4 Principals Report - See below, taken as read	There was general discussion about the success of the Performing Arts Festival. The Board asked how often we are holding the Performing Arts Festivals. Catherine explained that we can only do this bi-annually, alternating with the School Production. . The Board and Senior Leadership Team have been invited to attend a NKII and ERO workshop on 27 October. This will be hosted by us at HGHS.	Catherine Bentley	Amataga luli	Move that the Principals report be accepted.
Overview and Vision				
Te Kanorautanga (Learners are achieving excellent and equitable educational Outcomes) - Shaping Teacher Capacity - Curriculum enrichment - Strengthening structures and Systems	Regular attendance remains a steady focus for our pastoral team. The new youth workers are hugely successful in navigating students into class once they arrive at school, however for a number of students regular school attendance is not a priority. The MOE have started their national campaign to grow attendance this month, with a number of strategies planned. For senior students, poor attendance habits culminate into poor academic achievement. The Senior Ball has shown a spike in attendance for Years 12 and 13. Our plan now is to come up with a similar strategy for our junior students. Our staff attended the NCEA Accord Day with many of the departments gathering in clusters across Hawke's Bay. Unfortunately, for most, it was not useful collaborating with other schools as they felt their planning was far more advanced. For the next Accord Day, we have opted to remain at HGHS and work in our departments instead. Timetabling is now underway for 2023. At this stage we are still on track to have 150 Year 9's, however, the senior roll has been greatly impacted by COVID and this of course impacts upon our FTTE. Our Hubs for 2023 will be slightly altered to align with student choice; we plan to duplicate the popular choices, whilst eliminating the least popular.			
Te Tukiritanga (Learners and whānau tell us they see and feel their identity, language and culture on a daily basis) - collaborative community partnerships - enhancing Akina coach capacity - Strengthening Relationships with Whānau	During the past month HGHS has achieved some of its greatest sporting accomplishments of all time; This year our Senior Netball and Basketball teams have achieved outstanding success and as such have qualified to represent the school and region at the upcoming National tournaments. Hastings Girls' Senior Basketball are the winners of Basketball Hawke's Bay Secondary School competition 2022 and Basketball New Zealand Secondary Schools Zone Three Championships (regionals) tournament 2022. Hastings Girls' Senior Netball are the winners of the Hawke's Bay Netball Super 12 Secondary School competition 2022 and Lower North Island Secondary School (regionals) tournament runner up 2022. This is the first time in our school history that our Netball team has qualified for nationals, and our first time in 10 years that we won the local netball secondary school competition. HGHS netball featured strongly in the results of the HB Netball Awards. Three of our basketballers have been selected to represent NZ in the Under 16 competition. Last week we held our Performing Arts Festival, made possible by a generous Sport Hawke's Bay Tū Manawa sponsorship. With tickets reaching capacity and numerous people on the waiting list, we made the call to stream the event. A video of the whole night will be shared with the school community in the next few weeks. The night was a			
Kiatiakitanga (Learners as guardians of our past, present and future) - Building Leadership Capacity. Establishing a Hub based Junior Curriculum	We are currently collaborating with our Term 3 planning for Hubs led by the Principal and Deputy Principal - Curriculum and Pedagogy. The focus for this term is including student and whānau voice. The big idea for Term 4 is Survival. Early next term we have visits planned from Chanel College and Sacred Heart, Hamilton. The Principal has recently presented at NZEALS with a focus on Curriculum - Equity and Excellence. This was very well received as it aligned with previous presentations from Dr Ann Milne and Dr Mere Bereman. Next term, we continue our collaboration with NKII and ERO with the next step being a session with BOT representation and SLT. We will need to set a date for this over the next week or so. We have once again applied for PLD for Mathematics, this has been a four year journey and we are hopeful our application will be successful as this would strengthen the mahi we are doing in preparation for the new NCEA changes. The Mathematics Department are looking at trialling the new standards in 2023, and are well placed to do so. Our literacy committee have put together a proposal for an intervention			
3.5 Policies for review	Jo reminded the rest of the Board to go and have a look at the policies due for review before the end of the week.	Jo Husband		
4. General Business				
Whakawhanaungatanga Day for our Kapa Haka students	There has been a day arranged for the junior and senior students to come together, and build back up our Kapa Haka. We now have new tutors and whānau are wanting to spend time with them and the girls and get to know each other.			
Student Leadership	Catherine explained that the student leadership roles are now open to both Year 12 and Year 13.			
Board Training	If anyone is wanting to do some training, the NZSTA website has training opportunities.			
NZSTA National Conference	Ensure that there is enough in the Board budget next year, for a group of the Board to attend the annual NZSTA Conference.			
In Committee	Moved that this meeting go into committee at 6.47pm and that the public be excluded under Section 48 of the Local Government Official Information and Meetings Act 1987 because the Board wishes to discuss personnel or financially sensitive matters and for reasons that discussion of these matters in public would infringe the privacy of a natural person under Section 9(2)(a) of the Official Information Act 1982.	Amataga luli		
Out of committee	Moved that this meeting go out of committee at 7.01pm.	Amataga luli		
5. Meeting closure				
	There being no further business, the meeting closed at 7.01pm. The next meeting of the Board of Trustees will be a special meeting with NKII and Ero held on Thursday 27 October 2022, time to be confirmed. The next Board meeting will be held on Thursday 17	Jo Husband		